



Plantation Park Elementary  
SAC Minutes – Wednesday, September 8, 2021

**Attendance:**

Christina Jones, Dianna Hagan, Kristina La Castra, Julie Robbins, Jeanne Hamacher, Nancy Tillman, Denise Ibrigh-Hernandez.

**Call to Order:**

A meeting of the Plantation Park Elementary School Advisory Council was held in the media center and virtually on MS Teams on September 8, 2021. Chair, Christina Jones, called the meeting to order at 5:30pm. Christina Jones will record minutes for this meeting.

**Minutes:**

Approval of May and June 2021 minutes will be conducted after election of members.

**Old Business:**

**New Business:**

1. SAC Purpose, Roles, and Responsibilities – Mrs. Jones reviewed the SAC Purpose, Roles, and Responsibilities with attendees.
2. Membership Composition – Mrs. Jones reviewed parent positions, advisory committee meetings and introduced the nominating committee. Elections will be held at the next meeting in order to meet the SAC Membership Composition deadline of October 8<sup>th</sup>.
3. SAC Bylaws – Mrs. Jones reviewed the SAC Bylaws with attendees. SAC Bylaws will be revised and approved at the next meeting in order to meet the SAC Bylaws deadline of October 8<sup>th</sup>.
4. District Accreditation Review – Mrs. Jones notified attendees of the District Accreditation Review and the requirements for Plantation Park Elementary. A link was provided with additional information.
5. Social Emotional Learning – Mrs. Codd reviewed the school's SEL activities including TRIBES Agreements, Anti-Bullying Initiative, and Mandatory Moment of Silence.

**Reports:**

1. **Principal's Report** – Dr. Osgood, Principal
  - a. School Letter Grade – Dr. Osgood informed attendees of school letter grade decision to maintain the school's grade from 2019-2020 rather than use the FSA scores from 2020-2021. This was an option give to all schools from the Florida Department of Education.
  - b. Customer Survey Results – Results were shared from the Student, Parent, and Staff Surveys with attendees.
  - c. COVID-19 Protocol – Dr. Osgood commended parents for sending students to school wearing masks. A detailed protocol was provided to attendees for students showing symptoms, as well as students that were in close contact with a student that have tested positive for COVID-19. Quarantine guidance was also reviewed. Handouts were provided with local COVID-19 testing and vaccination sites. Dr. Osgood also thanked attendees for returning the new mandatory consent form for COVID-19 testing and school health services. Copies were provided.
  - d. School Safety – Dr. Osgood addressed the Limited Movement/Code Yellow that occurred earlier in the day.

- a. FRI/Title I Update – Dr. Osgood provided and reviewed several programs that were funded by Title I. She reminded parents that our school did not qualify for Title I and the importance of applying for Free/Reduced Lunch even though breakfast and lunch is being provided for free.

**Motion to adjourn** - Mrs. Jones motioned to end the meeting. Remaining topics on this agenda will be discussed at next month's SAC meeting.

**Open Agenda**

**Next Meeting Date & Time:**

The next meeting will be held on October 5, 2021 at 2:25pm in the media center and virtually on MS Teams.

**Meeting Adjournment:**

**Motion:** Christine Jones motioned to adjourn the meeting at 6:35 pm. Motion carried unanimously.

Submitted by:

Christine Jones

SAC Chair

Approval Date: 10/1/21